



# Application for Employment

The River Valley Club is an Equal Opportunity Employer

Please print and answer all questions completely and accurately.

<b>NAME:</b> _____			<b>DATE:</b> _____	
<b>Last</b>	<b>First</b>	<b>Middle</b>		
<b>ADDRESS:</b> _____				
Street Number		City	State	Zip
Home Telephone (    )		Mobile Telephone (    )		
Email address:		Position Applying For:		
Are you available to work:    Full Time    Part Time    Both				
Check shifts for which you are available:    Days    Nights    Weekends    All				
When will you be able to begin work? _____			Wage/Salary Desired: \$ _____/hr.	
Other special training, certifications or skills (languages, machine operation, etc.) _____				
Have you been employed with or applied for employment with RVC before?    Yes    No				



Are you over age 18?    Yes    No		Were you referred here?    Yes    No	
Are you over age 16?    Yes    No		If yes, from who? _____	
<b>EDUCATION</b> Institution Name	<i>Address</i>	<i>Degree or Diploma</i>	<i>Did you graduate?</i>
High School:			Yes  No
College:			Yes  No
Graduate:			Yes  No
Other: (Certifications relevant to job position)			Yes  No



**EMPLOYMENT HISTORY:**

List all positions held starting with the most recent. Use additional pages if needed.

<i>Employer Name &amp; Address</i>	<i>Dates of Employment</i>	<i>Other Information</i>
Name: _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____  May we contact this employer? Yes      No	Duties: _____ _____ Reason left: _____ _____ Supervisor: _____
Name: _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____  May we contact this employer? Yes      No	Duties: _____ _____ Reason left: _____ _____ Supervisor: _____
Name: _____ Address: _____ _____ Telephone: _____	From: _____ to _____ Salary: \$ _____ Title: _____  May we contact this employer? Yes      No	Duties: _____ _____ Reason left: _____ _____ Supervisor: _____

Only US Citizens or aliens who have a legal right to work in the US are eligible for employment. Can you, upon employment, submit documentation of your identity and your legal right to work in the US?    Yes    No



Have you ever been convicted of a crime, had adjudication withheld, or pled no contest to a crime?

Yes      No      If yes, please state the type of crime and the circumstances with regard to each, including date of the conviction or plea and the penalty, if any, imposed by the court. \_\_\_\_\_

NOTE: Answering YES to any of these questions may not necessarily disqualify you from the position you desire. Each action and explanation will be weighted/considered in relationship to the position for which you are applying. EEOC 12/99

List the names of any friends or relatives who work for River Valley Club:

Name \_\_\_\_\_ Name \_\_\_\_\_ Name \_\_\_\_\_

<b>PERSONAL REFERENCES:</b>	<i>Telephone No.</i>	<i>Relationship to You</i>	<i>Occupation</i>
1.			
2.			
3.			



# Application for Employment

Name of Applicant: \_\_\_\_\_

I attest to the truthfulness of any and all information and answers provided above. Any false or misleading statements will be grounds for denial of employment or discharge. I understand the company will be checking into my references and employment background. I authorize the Company to do so and release from liability anyone giving or obtaining such background information. This application does not constitute a contract of employment or an indication that any jobs are available. Any employment with the Company is at-will, meaning the employer or employee can end the employment relationship at any time for any or no reason and with or without notice. My signature below verifies that I have read and understand the foregoing statements.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_